

Agenda

Joint Museums Committee

Thursday, 26 June 2014, 10.00 am
The Commandery, Worcester

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your **spouse/partner** as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days **and**
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have
a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests** **OR**
relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Joint Museums Committee

**Thursday, 26 June 2014, 10.00 am, The Commandery,
Worcester**

Membership: Mr A N Blagg - Worcestershire County Council
Mrs L C Hodgson - Worcestershire County Council
Mr A C Roberts - Worcester City Council
Mr D Wilkinson – Worcester City Council

Agenda

Item No	Subject	Page No
1	Named Substitutes To receive details of any member nominated to attend the meeting in place of a member of the Committee.	
2	Apologies/Declarations of Interest To invite any member to declare any interest in any items on the Agenda.	
3	Election of Chairman To elect a Chairman for the ensuing year. (The Museums Shared Services Agreement stipulates that the position of Chairman should be alternated between members representing different authorities. Therefore, the Chairman should be a representative of Worcestershire County Council)	
4	Appointment of Vice-Chairman To appoint a Vice-Chairman for the ensuing year. (The Museums Shared Services Agreement stipulates that the Chairman and Vice-Chairman should not be members of the same authority. Therefore, the Vice-Chairman should be a representative of Worcester City Council)	
5	Confirmation of Minutes To confirm the Minutes of the meeting held on 3 March 2014 (previously circulated – pink pages)	
6	Annual Review 2013-14	1 - 2

Agenda produced and published by Patrick Birch, Director of Resources, County Hall, Spetchley Road, Worcester WR5 2NP

To obtain further information or a copy of this agenda contact Simon Lewis, Committee Officer on 01905 766621, slewis@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website at <http://www.worcestershire.gov.uk/cms/democratic-services/minutes-and-agenda.aspx>

Date of Issue: Wednesday, 18 June 2014

Item No	Subject	Page No
	To consider the Museums Worcestershire Annual Review for 2013-14.	
7	Museum and Art Gallery Feasibility Study To consider a report from DCA Consultants on an Options Appraisal and Feasibility Study for the Museum and Art Gallery.	3 - 98
8	Opening Hours Review To consider the production of a business case for changes to museum opening hours.	99 - 102
9	Commandery Redevelopment - Phase 1 To consider the submission of an application to the Heritage Lottery Fund for phase 1 of developments at The Commandery	103 - 110
10	Heritage Marketing Report To consider the progress made in delivering museums and heritage marketing projects.	111 - 114
11	Finance Report To consider the financial position of the Joint Museums Service for the 4 th quarter 2013-14.	115 - 124
12	Performance Report - 4th Quarter To consider the performance information provided for the 4th quarter 2013-14.	125 - 140
13	Work Programme To consider the Joint Committee's future work programme.	141 - 142